



النهضة للخدمات ش.م.ع.
Renaissance Services SAOG

Renaissance Services - Contract Services Group (CSG)

- Tawoos Industrial Services Company LLC
- Rusail Catering & Cleaning Services LLC
- Renaissance Services PAC Division
- Renaissance Services Overseas Division
- Renaissance Contract Services AS (RS-NOC) Norway
- Renaissance Contractos-e-Servicios Angola (LDA)
- Renaissance Facility Management Services LLC. Abu Dhabi, UAE

Driving Policy

- At no time shall anyone drive a vehicle on Renaissance Services (CSG) business or on behalf of TAWOOS without verification of attending and passing the appropriate defensive driving course at an approved centre.
- At no time shall any vehicle be deployed in the interior without bearing a valid RAS (Roadworthiness Assurance Standards) sticker.
- All Journeys to and from interior locations shall be managed by a trained and competent Journey Manager; this includes sub-contractors and suppliers.
- Drivers shall ensure they have a Journey Plan prior to starting the journey. The plan shall mention rest stops, name of driver and passengers and when to contact the Journey Manager. Ref: Driving Safely The TAWOOS Way.
- In addition to wearing his seatbelt the driver is responsible to ensure all passengers secure their seatbelts correctly prior to starting the vehicles engine and moving off.
- The driver will ensure all passenger seatbelts remain secured during the journey.
- Drivers, whether Renaissance Services CSG, suppliers or sub-contractors, shall not use a cellular/mobile telephone (GSM) while driving. This includes hands free and ear devices. The driver is duty bound to stop the vehicle at an appropriate safe area/place before answering his GSM.
- Drivers shall declare to Site Managers and Journey Managers whether they have been prescribed medicines by a Doctor and the medication being taken has no affect on driving skills.
- It is prohibited for drivers to work while under the influence of alcohol, drugs or un-controlled substances. No individual shall bring onto site or have in his possession for sale - alcohol, drugs, controlled or un-controlled substances. Ref: Drug and Alcohol Policy.
- Drivers shall undertake the TAWOOS driving programme "Driving Safely The TAWOOS Way" and sign the commitment/declaration requirement. The document shall be retained at the drivers base location and copied to his personal file at Renaissance Services (CSG) Head Office.

Ananda Fernando
CEO

Description	Revision Number	Date Issued
Issue 1	1	01.04.2010